

FEBRUARY SAFETY BULLETIN

Contractor Safety

Contractor can be a person or a group of individuals engaged by the company to perform work or fill the gaps to carry out a service or labour hire.

Contractors are engaged only for a short period of time or for a limited purpose. Regardless of whether they are employees or contractors, all company have a duty of care to provide a working environment that is safe and without risks to health, which means we are responsible for the safety risks that exists in the workplace.

Importance

It is important to understand the nature of the risks and how those risks can be eliminated as they often work at different workplaces and therefore have no particular commitment to the business. This reduces their compliance with the safety system. They are also commonly brought into the workshop to perform a specialist work. As a result, they are not subject to the same supervision and the specific nature of work that cannot be controlled by the host workplace.

Contractors Responsibilities

All contractors must comply with the following, as a minimum.

- Comply with the Legislation, associated regulations, Codes of Practice relevant to any work as per country specific guidelines.
- Comply with the company's WHS policies and procedures.
- Ensure that they have the required qualifications, training, experience and certificate of competency required for the work.
- Ensure that the Job Hazard Analysis or Safe Work Method is completed.
- Successfully complete the company's induction.
- Ensure that the required PPE is provided and worn.
- Report any incidents, injuries, near misses or non-compliances to the company.

Guidance

Contractors are assessed based on the following safety metrics.

- Safety metrics which includes history of incident performance.
- Number of safety inspections performed.
- Availability of safe operating procedures.

Only approved contractors are used for the procurement of the contract.